

# Job Description

**Position:** Teacher

**Accountable To :** Senior Leadership Team

**Specific Responsibilities:**

## **JOB PURPOSE**

- To take responsibility for a class of mixed ability children, recognising children as individuals
- To promote the aims of the school through effective teaching and learning
- Lead and maintain an overview of teaching, standards and ongoing improvement in the above specified subject/s and/or aspects.
- To lead the class team on a day-to-day basis, maintaining an overview of teaching, standards and achievement.
- To develop self in relation to individual needs
- To contribute to the developing ethos of the school by participating in reviews of policy and practice.

## **Teaching**

- Plan and teach lessons and sequences of lessons to the classes they are assigned to teach within the context of the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- Participate in arrangements for preparing pupils for external examinations.

## **Whole school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
- Work with others on curriculum and/or pupil development to secure coordinated outcomes.
- Supervise and so far as practicable teach any pupils where the person timetabled to take the class is not available to do so.

## **Health, safety and discipline**

- Promote the safety and well-being of pupils.
- Maintain good order and discipline among pupils.

## **Management of staff and resources**

- Direct and supervise support staff assigned to them and where appropriate, other teachers.
- Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- Deploy resources delegated to them.

## **Professional development**

- Participate in arrangements for the appraisal and review of their own performance, and, where appropriate, that of other teachers and support staff.
- Participate in arrangements for their own further training and professional development, and, where appropriate, that of other teachers and support staff including induction.

**Communication**

- Communicate with pupils, parents and carers.

**Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.

**Subject / Aspect Leadership**

- Reviewing and developing of curriculum policy in the subject/s
- Monitoring and evaluating the quality of planning in the subject/s by other teachers
- Observing teaching in the subject/s in order to evaluate strengths and areas for further development, or the impact of school improvement work
- Supporting development of teachers and support staff in the subject / aspect
- Evaluating relevant assessment information for individuals, groups or cohorts
- Suggesting issues in the subject/s for further development
- Reviewing and coordinating the usage of resources in the subject/s
- Reporting on progress, achievement and standards in the subject/s to staff, governors or parents
- Arranging and promoting relevant subject activities to promote pupils' enthusiasm and interest

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_